

Hired: _____
 Start Date: _____
 Pay Rate: _____
 Other: _____

CUSTOM ENTERPRISES, INC.

www.grjanitorial.com

Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	Driver's License Number		
Email Address			
Date Available		Desired Salary	
Position Applied for			
Are you authorized to work in the U.S.?	YES	NO	
Are you 18 years of age or older?	YES	NO	
Have you ever been convicted of a felony?	YES	NO	If yes, explain

HIGHEST EDUCATION LEVEL COMPLETED			
School	Address		
Did you graduate?	YES	NO	Degree

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

REFERENCES	
<i>Please list three professional references .</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	



PREVIOUS EMPLOYMENT START WITH PRESENT OR LAST JOB				
Company			Phone	
Address			Supervisor	
Job Title		Starting Salary	\$	Ending Salary \$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES	NO	
Company			Phone	
Address			Supervisor	
Job Title		Starting Salary	\$	Ending Salary \$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES	NO	
Company			Phone	
Address			Supervisor	
Job Title		Starting Salary	\$	Ending Salary \$
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES	NO	

ADDITIONAL QUESTIONS
What kind of experience do you have in cleaning?
Have you ever worked for a cleaning company? Who? When? What wage were you paid? Why did you leave?
Do you have reliable transportation? Describe it.
How many hours do you want to work each week?
What hours/days are you UNAVAILABLE to work?
If you work during the day, at what time can you get to work at night?

DISCLAIMER AND SIGNATURE

I understand than any employment obtained with Custom Enterprises, Inc. (Company) shall be at such wages, benefits, hours, and conditions as the Company may determine and change from time to time. Such employment shall be for no definite term and can be terminated by me or the Company, at any time, with or without notice, and with or without cause, regardless of the date or period of payment of wages or salary.

I hereby authorize any former employer or other parties to release any and all records of my service without being subject to liability or damage which might result from furnishing said information, and I also waive my right to notification.

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date

Print Name